



United States Department of the Interior

FISH AND WILDLIFE SERVICE

Washington, D.C. 20240

IN REPLY REFER TO:

FWS/DFPA/BFA

Memorandum

To: Service Directorate

From: Deputy Director *Mark L. Jones Jr.* MAR 08 2002

Subject: Further Clarification and Guidance on Accounting and Reporting the Service's Cost on Hydroelectric Licensing Activities

This memorandum provides further clarification (Attachment 1) of the November 2001, guidance from the Acting Director on reporting costs associated with Federal Energy Regulatory Commission hydroelectric project licensing activities (Attachment 2).

Due to the recent internet disconnect and the time required to establish new project codes in the Federal Financial System the new system was not set up until recently. These new cost procedures and guidelines are to be implemented on **March 11, 2002**, and will replace the current hydropower cost accounting procedures. These procedures and guidelines apply to all Service programs. It is required that all staff, project leaders, supervisors, biologists, and administrative support personnel who participate or assist on hydroelectric project licensing, relicensing, preliminary permits, license amendments, and/or exemptions, use the new cost reporting guidelines.

If you have any questions, please contact Mr. David Holland, Chief, Division of Finance, at (703) 358-1742, or Dr. Benjamin N. Tuggle, Chief, Division of Federal Program Activities, at (703) 358-2161.

Attachments